

21 May 1970

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MEMORANDUM OF UNDERSTANDING

SUBJECT: Responsibilities for Files in the COINS "Experiment"

1. This memorandum delineates the responsibilities of the IHC/USIB and the COINS Project Management Office with respect to files for the COINS Experiment. The objectives are to avoid conflict, duplicative efforts and excessive, unnecessary coordination.

2. The COINS Project Manager, in cooperation with the Subsystem Managers from each of the participating agencies, will continue to be responsible for the additions, deletions, and modifications of data bases in the COINS Experiment including the creation of experimental data bases. The mechanics for accomplishing such routine changes are already available in COINS Operating Procedure No. 1, Subject "COINS Data Bases" dated 22 November 1968. All of the present COINS files including those resulting from the above Operating Procedure will be identified as "secondary files". In addition, the COINS Project Manager will:

25X1 [] a. Submit a periodic report to []
[] AD/NIPE/DCI on the status of files in the COINS
Experiment.

b. Submit all differences on data bases which cannot be resolved within the COINS Management Structure to the IHC/USIB for resolution.

c. Request assistance from the IHC as required.

3. The IHC/USIB will concentrate its efforts on a long range program to enhance the shareable data bases in the U.S. intelligence community and COINS. Specifically, it will be responsible for identifying files which should be developed as community files on select subjects which satisfies the information requirements of all agencies in the U.S. intelligence community and not merely those organizations participating in COINS. If possible, these files will use the data standards developed in accordance with DCID 1/15. The decision, whether or not these community files are to be made available on-line or exchanged off-line will be made after they have

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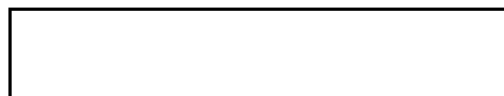
been developed. Community files developed under the auspices of the IHC and which are entered in COINS will be identified as "primary files".

4. The terms of this agreement are effective as of the date of this memorandum.

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AD/NIPE/DCI and
Chairman, IHC/USIB




COINS Project Manager
NSA

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Files to be maintained by one agency for community use.

Reference to areas NSCID's and DCID's which relate to areas of primary interest - for production - extended to include possibility of using these as guidance for file maintenance responsibility.

Form of this communication to be a letter from me to  - his para 1 file.

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